

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
August 13, 2025

The Board of Trustees of Vernon College met on Wednesday, August 13, 2025 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Mr. Bob Ferguson – Chairman, Mrs. Ann Wilson -Vice Chairman, and Mrs. Betsy Smith - Secretary. Other board members in attendance were Mr. James Brock, Mrs. Jamie Chapman, Mrs. Meg Heatly and Mr. Daryl Wolf.

Others present were Dr. Dusty Johnston, President; Mrs. Mindi Flynn, Vice President of Administration; Mrs. Shana Drury, Vice President of Instructional Services; Dr. Criquett Chapman, Vice President of Student Services; Dr. Roxie Hill, Vice President of Information Systems and Technology; Ms. Michelle Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mr. Jason Scheller, Social and Behavioral Sciences Division Chair/History Instructor; Mrs. Jackie Polk, Director of Human Resources; Mrs. Holly Scheller, Coordinator of Marketing and Community Relations; Ms. Andrea Sanchez, Director of Continuing Education; Mr. Kevin Holland, Campus Police Director; and Ms. Mary King, Administrative Secretary to the President.

Chairman Ferguson called the meeting to order at 11:30 a.m.

Consent Agenda

Mrs. Smith made the motion, seconded by Mrs. Wilson to approve the Consent Agenda containing the *Minutes of the July 9, 2025 Board Retreat/Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Public Comment – No one was present to make a comment.

Action Item A

Mrs. Flynn presented the *Financial and Investment Reports as of July 31, 2025*. Mrs. Wilson made the motion, seconded by Mrs. Chapman, to approve the report as presented. The motion carried unanimously.

Action Item B

Mr. Wolf made the motion, seconded by Mrs. Heatly, to approve the *2025-2026 Vernon College Operating Budget of \$25,102,951.00* as presented by Dr. Johnston. The motion carried unanimously.

Action Item C

Mrs. Smith made the motion, seconded by Mrs. Wilson, to approve adopting the *2025 Vernon College tax rate* of 21.6788 cents per \$100 of appraised property value. The motion carried unanimously.

Action Item D

Mrs. Chapman made the motion, seconded by Mr. Wolf, to approve the *Investment Policies, Procedures, and Strategies as Required by the Public Funds Investment Act* (no changes from previous year) as presented by the administration. The motion carried unanimously.

Action Item E

Mrs. Wilson made the motion, seconded by Mrs. Heatly, to approve the *2025 Fall Continuing Education and Training Schedule* with proposed tuition and fees and authorize the Dean of Instructional Services to set tuition and fees for any additional classes that may develop during the fall term. The motion carried unanimously.

Action Item F

Mrs. Chapman, made the motion, seconded by Mr. Brock, to approve to *Declare as a "Special Population" and to offer "Zero" tuition for Pre-service/In-service training, and Continuing Education courses during the 2025-2026 school year* as presented by Dr. Johnston and Ms. Sanchez - listed below. The motion carried unanimously.

- (1) Vernon Police Department – Continuing Education Classes
- (2) Wichita County Sheriff's Office – In-Service Training
- (3) Texas Department of Criminal Justice – Pre-Service and In-Service Training
- (4) NORTEX Regional Planning Commission – Continuing Educations Classes
- (5) Area Agency on Aging – Continuing Education Classes
- (6) Vernon College Nursing IV Therapy – Continuing Education Classes
- (7) Wichita Falls Fire Dept – Continuing Education Classes

Action Item G

Mrs. Smith made the motion, seconded by Mrs. Wilson to approve the *Depository for Vernon College Funds* as presented by Dr. Johnston and Mrs. Flynn. The motion carried unanimously.

Action Item H

Mr. Wolf made the motion, seconded by Mrs. Wilson to approve *Abolishing the Current Faculty Senate and Support Organizing a Faculty Senate in compliance with SB37* as presented by Dr. Johnston. The motion carried unanimously.

Action Item I

Dr. Johnston stated there were no Tax Resale Deeds to approve.

President's Report/Board Discussion Items –

- Dr. Johnston made the comment that the all-day Fall 2025 Semester Kickoff is being held on the Vernon Campus tomorrow, Thursday, August 14, 2025
- Friday morning will be the faculty meeting
- The President highlighted his comments from the all staff semester kickoff - he stated a copy of those comments will be sent to the board. His main comment was he is very firm and strong on Students First!

Wilbarger County Appraisal District Budget –

The President sent the board the Wilbarger County Appraisal District's proposed budget on April 21. They will adopt that budget on August 28th followed by a hearing. We will adopt that budget at the next board meeting.

Student Success Data Fact –

Mrs. Drury presented the Licensure and Certification update as the Student Success Data Fact. She stated she is pleased to see the Success Rates for the Academic Year 2023-2024. This is an annual report sent to the Texas Higher Education Coordinating Board. She shared Dr. Beauchamp's list of programs with the Pass Rate percentage.

Discipline/Program Evaluation Summary -

Dr. Johnston mentioned the Discipline/Program Evaluation summary is a process we do every year on different programs built in a rotation when they are evaluated by the Academic sub-committee. There were no significant issues this year. There have been a couple of times where one is placed on probation for low enrollment.

Student Highlight –

Ms. Andrea Sanchez presented Renee Weaver as the Student Highlight this month. Renee graduated from the Vernon Campus Basic Law Enforcement Academy program on June 30, 2025. She began her journey in 2008 when she worked as a dispatcher for Wichita Falls Police Department. After graduation, she was badged by the Wilbarger County Sheriff and holds the jail administrator position and is a reserve deputy for the Wilbarger County Sheriff's office. She holds three law enforcement licenses – Master Telecommunicator, Advanced Jailer, and Texas Peace Officer.

Dr. Johnston presented the following Fall Board Meeting Dates:

- (1) Regular Board Meeting – Wednesday, September 10, 2025
- (2) Regular Board Meeting – Wednesday, October 8, 2025
- (3) Regular Board Meeting – Wednesday, November 12, 2025
- (4) Regular Board Meeting – Wednesday, December 10, 2025

Dr. Johnston presented the Upcoming College Events:

- (1) 2025 Fall semester Kick-off employee professional development – Thursday, August 14, 2025
- (2) Faculty professional development – Friday, August 15, 2025
- (3) Registration On-Site – Monday, August 18, 2025 – Vernon and CCC
- (4) Classes begin Wednesday, August 20, 2025
- (5) Labor Day holiday—Monday, September 1, 2025
- (6) Board of Trustees meeting—Wednesday, September 10, 2025

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Mr. Brock made the motion, seconded by Mrs. Chapman to approve the *Personnel Changes* as recommended by Dr. Johnston and detailed on item 6 B Personnel Information Sheet. The motion carried unanimously.

A. Employment

1. Ashley Hall, Administrative Assistant to Vice President of Instructional Services - Vernon Campus, effective September 1, 2025

B. Reassignment

1. Jeffrey Griner, from Adjunct Computer Instructor to FT Computer Instructor – Skills Training Center, effective August 1, 2025

C. Resignation

1. Abigail Bates, Assistant Softball Coach, Vernon Campus, effective 7/31/2025
2. Kadence Looper, Assistant Volleyball Coach, Vernon Campus, effective 7/31/2025

D. Retirement

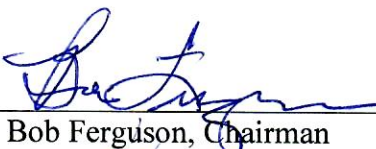
1. Judy Ditmore, Administrative Assistant to Vice President of Instructional Services, Vernon Campus, effective December 31, 2025

Closed Session: Mrs. Wilson made the motion, seconded by Mr. Wolf, to go into closed session at 12:30 pm in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

No Action

Open Session: Mrs. Smith made the motion, seconded by Mrs. Chapman, to reconvene at 12:40 p.m. in open session. The motion carried unanimously.

There being no further business Mrs. Wilson made the motion, seconded by Mrs. Heatly to adjourn the meeting at 12:41 p.m.



Mr. Bob Ferguson, Chairman

Mrs. Betsy Smith, Secretary